



**Cefic**, the European Chemical Industry Council, is both the forum and voice of the European chemical industry. It aims to maintain and develop a prosperous chemical industry in Europe by promoting the best possible economic, social and environmental conditions to bring benefits to society.

**Cefic** is located in Brussels (Auderghem) and employs more than 150 people.

For its IT service within the Finance & Administration department, **Cefic** is looking for a (M/F):

### **Network Administrator (M/F)**

#### Responsibilities

**Supports the Information Systems Manager in running and maintaining all servers and network systems:**

- Installs and configures network systems, and proactively monitors and tests for anticipative glitch detection to ensure security, constant availability and structural integrity
- Troubleshoots hardware/software problems and network performance issues, and maintains backup procedures and disaster recovery plans
- Recommends upgrades, patches, and new applications or equipment
- Provides feedback on problems and misunderstandings to enhance documentation, procedures and training programs
- Provides technical support and guidance to users
- Maintains effective relationships internally and externally to ensure appropriate levels of support

#### Requirements:

- Bachelor's degree or equivalent in Information Technology, Computer Science or related field (Master degree preferred)
- Min. 5 years of experience in system engineering, network administration and IT support, with proven success in installation and maintenance of VMware- and Windows-based software (Linux-based is an asset).
- Fluency in English close to native speaking and writing.
- Solid networking knowledge (OSI network layers, TCP/IP)
- Strong expertise in Microsoft Windows 2012, Exchange 2016, Active Directory architecture, IIS and VMware platforms.
- Experience with Microsoft SQL and/or Veeam, as well as creating automated scripts (DOS, VBS, PowerShell) is preferred
- Good (self-)organisation and prioritisation of tasks, methodical and rigorous
- Good teaming and social skills
- Proven reporting and communication abilities
- Stress-resistant and flexible, possibility to work outside working hours when required

#### **Are you interested?**

Please send your application with full curriculum vitae **before July 28<sup>th</sup>, 2017** to:

Cefic, Gilles Cuvelier, Information Systems manager, Av. van Nieuwenhuysse 4, B-1160 Brussels, [GCU@cefic.be](mailto:GCU@cefic.be)