



**Cefic**, the *European Chemical Industry Council*, is both the forum and voice of the European chemical industry. It aims to maintain and develop a prosperous chemical industry in Europe by promoting the best possible economic, social and environmental conditions to bring benefits to society.

**Cefic** is located in Auderghem and employs more than 150 people.

To replace one of its colleagues on maternity leave within the Finance & Administration Department, **Cefic** is actively looking for a (M/F):

### **Accountant**

**Temporary position from mid-April 2017 until September 2017**

#### **Responsibilities:**

The person is part of the accounting team which provides services and support to our internal staff members. The responsibilities for this temporary position consist of:

- Handling , booking and controlling of the supplier invoices of the following associations : Cefic / A.Spire / ICCA.
- Booking of internal expenses, customers invoicing, customer reminders, cash management, bank transactions of Cefic aisbl.
- Giving support to the Financial Manager.
- Being back-up of the Cefic accounting team.

#### **Requirements:**

- Bachelor's degree in accounting
- Previous working experience of minimum 2 years as a general ledger accountant
- Good knowledge of Navision (or similar tool) & Isabel
- Proficient user in Excel
- Proven level of English, written and spoken. Mother tongue French or Dutch is a must
- Accurateness and service-oriented
- Polyvalent and dynamic personality
- Team-player and ability to work independently
- Curious, fast learning and ability to think ahead

#### **Are you interested?**

Please send your application letter and detailed CV by e-mail **before 31st March 2017** to:

[gro@cefic.be](mailto:gro@cefic.be) OR Cefic, Human Resources Department, avenue E. van Nieuwenhuysse 4, B – 1160 Brussels